



# NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

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## MINUTES OF THE BOARD OF DIRECTORS' MEETING

October 20, 2022 AT 6:00 PM

This meeting was held in person with the option of joining via Zoom.

### 1. OPENING GREETING:

- a. Meeting Called to Order by Director Paul Bernier at 6:00 PM
- b. Pledge of Allegiance
- c. Roll Call: Directors Paul Bernier, Fred Peterson, Larry Heiges, Rob Stewart, and Scott Newman were present. Fire Chief Marshall Turbeville, and Administrative Manager Anneke Turbeville were also present.
- d. Approval of the Agenda: **A motion was made and seconded (Newman/Stewart) to approve the agenda. All ayes. A motion was made and seconded (Peterson/Stewart) to amend the agenda with New Business, Item C moved up to accommodate Hans Henneberque of H & S Associates. All ayes.**

### 2. PUBLIC DISCUSSION: There was no public discussion.

### 3. OLD BUSINESS:

- a. Resolution 22/23-1020-01: **A motion was made and seconded (Stewart/Heiges) to adopt Resolution 22/23-1020-01, proclaiming a state of emergency exists due to COVID-19 and authorizing remote teleconference (Zoom) meetings of the District for the next 30 days pursuant to California Assembly Bill 361. All ayes.**
- b. Fire Station/Volunteers/Apparatus: Scott Newman and Marshall Turbeville met with the Alexander Valley Association regarding Station 2. The District will be applying for a remodel permit and landowner Tomka will be noticed that we are doing a remodel of the station. The Spencer Lane Firehouse is in clean condition and ready for use by the District. The water tender is there, and the yellow engine will be there shortly. Scott Newman and Rob Stewart met with Jackson Wines regarding the proposed Chalk Hill and Knights Valley fire stations. Jackson Wines is considering our request. Rob Stewart reported that Cal Trans has given us permission to close the spur road at the site of the proposed Chalk Hill fire station. Chief Turbeville reported that two new fire trucks have been ordered, and trucks are moving to Knights Valley.
- c. Consolidation and Annexation: Chief Turbeville reported that we will be annexing 4 state parks parcels as part of the current annexation project. Also, the Mello-Roos will be transferred.
- d. Special Tax Zone: **A motion was made and seconded (Heiges/Newman) to approve Resolution 22/23-1020-02 appointing members to the Advisory Committee for a one year term. All ayes.**

### 4. NEW BUSINESS:

- a. Planning Meeting: The next regular board meeting will meet one hour early, at 5 PM, in order to allow more time during the meeting to set the agenda for a strategic planning meeting.
- b. Audit: **A motion was made and seconded (Stewart/Peterson) to approve the audit proposal. All ayes.**



- c. Fire Safety Ordinance: Hans Henneberque was present to answer questions related to the proposed fire code ordinance. He explained the District's legal obligations to enforce the fire code and educate the public. The District Fire Code will take effect 30 days after approval. This will be an action item at next month's meeting.
  - d. Addendum to Operating Agreement: **A motion was made and seconded (Peterson/Heiges) to approve the Modification of the Shared Responsibilities of Property Easement between the Alexander Valley Association and Northern Sonoma County Fire Protection District. All ayes.**
5. **MINUTES: A motion was made and seconded (Stewart/Heiges) to approve the minutes from the September 15, 2022 meeting and the September 28, 2022 meeting. All ayes.**
  6. **FINANCIAL REPORT:** Review of current financial reports.
  7. **CONSENT CALENDAR:**
    - a. Warrants: **A motion was made and seconded (Peterson/Stewart) to approve the September/October warrants. All ayes.**
  8. **CHIEF'S REPORT:** Fire Chief Marshall Turbeville reported details of his rollover accident in 6156 that morning. He noted that there will be a badge pinning ceremony; the board wants the ceremony to be a separate event and not part of a regular board meeting.
  9. **PRESIDENT'S REPORT:** No report.
  10. **GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION REPORT:** The GVFA authorized the purchase of a tracked chipper. The Pancake Breakfast is next Sunday.
  11. **NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT:** The JPA committee is overdue to meet. The possibility of meeting next November 15<sup>th</sup> was discussed.
  12. **CORRESPONDENCE:** None.
  13. **GOOD OF THE ORDER:** SCFDA meeting is next Thursday in Kenwood.
  14. **ADJOURNMENT OF THE MEETING: A motion was made and seconded (Heiges/Stewart) to adjourn the meeting at 7:52 PM. All ayes.**

Minutes approved as written- Motion/Second: Bob Stewart / Fred Peterson

Clerk of the Board: Marek Turbeville Date: 11/17/2022

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.