



NORTHERN SONOMA COUNTY FIRE PROTECTION DISTRICT

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MINUTES OF THE BOARD OF DIRECTORS' MEETING

JUNE 17, 2021 AT 7:00 PM

This meeting was held via teleconference, pursuant to the Governor of California's Executive Order N-29-20 dated March 17, 2020.

1. OPENING GREETING:

- a. Meeting Called to Order by President Paul Bernier at 7:00 PM
- b. Pledge of Allegiance
- c. Roll Call: Directors Rob Stewart, Scott Newman, Fred Peterson, and Paul Bernier; Fire Chief Marshall Turbeville, and Administrative Manager Anneke Turbeville were present. Tatsuo Okaya had a conflicting meeting and joined late.
- d. Approval of the Agenda: **A motion was made and seconded (Newman/Stewart) to approve the agenda. All ayes.**

2. **PUBLIC DISCUSSION:** Wes Brubacher thanked the fuels crew for their work. Cossette, a public member present, requested that Public Restrooms be an agenda item for July. Guest lawyer Ben Fay was introduced by Walter Keiser. Fay specializes in representing fire districts in tax exchange agreements and other related annexation issues.

3. **MINUTES:** Scott Newman wanted to expand on his conclusion under the agenda item titled communications that many people are being reached. He explained that current communication is extensive and the District's ability to reach residents is impressive. He wants to encourage citizens to reach out to their COPE leaders. **A motion was made and seconded (Peterson/Newman) to approve the May minutes with that modification. All ayes.**

4. **FINANCIAL REPORT:** Fred Peterson presented the financials.

5. CONSENT CALENDAR:

- a. Review and approval of May/June warrants to be paid. **A motion was made and seconded (Peterson/Stewart) to pay the bills. All ayes.**
- b. Approval of Fiscal Year 2021/2022 Preliminary Budget. **A motion was made and seconded (Stewart/Peterson) to approve the 2021/2022 Preliminary Budget. All ayes.**

6. **CHIEF'S REPORT:** Chief Marshall Turbeville presented his chief's report. One Type 3 is out of service. The Knights Valley apparatus has a pump issue. The new water tender should be ready soon. The Cal Fire prevention grant was submitted. We were awarded a \$145,000 grant for ten prescribed burns. The Wildland Firefighter position was approved at the last meeting and the Intern position is on tonight's agenda. The Intern program will give us a third body on the engine for one year. He noted that the District has received four intern applications.

7. **PRESIDENT'S REPORT:** Paul Bernier reported on his experiences with County negotiations.

8. **GEYSERVILLE FIREFIGHTER EMPLOYEE ASSOCIATION REPORT:** Fred Peterson reported that the District's three paid firefighters will be moving to Cloverdale Fire's payroll on July 1st.

9. **GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION REPORT:** Fred Peterson announced Wine Country to the Rescue on July 17th. The GVFA is funding the wildland firefighter equipment cache for \$100,000 and hosting the Sonoma County Fire Districts Association meeting with a showing of the Kincade Fire video.

10. **CORRESPONDENCE:** None

11. OLD BUSINESS:

- a. Consolidation and Annexation: Marshall Turbeville reported that the surveyor has been working on the annexation. The District is pushing for all funds generated in the District to stay in the area.
- b. Alexander Valley Fire Station: The architect continues to move forward. Rob Stewart announced that Steve Oliver wants to help with the station and work for the GVFA; Fred Peterson expressed concern over Oliver working for the GVFA instead of the District.
- c. Knights Valley Update (by Scott Newman): Newman reported that he contacted Alex Banks from FAIRA about liability insurance for prescribed burns. He has also been working on early fire detection cameras in Knights Valley and addressing cell shadows. The Board intends to hold a special board meeting in Knights Valley sometime in August.
- d. Chalk Hill Property Update: Rob Stewart reported that the house of Isaac Ruiz is coming along nicely and he has done fuel removal on the property. Director Stewart believes there is room for a fire station on the property.
- e. Fee Schedule: Walter Keiser reported that the fiscal model he is working on will allow him to calculate the fee schedule; this can be set aside as an agenda item.
- f. Firefighter Funding: Chief Turbeville reported that there is no contract yet but no action is needed on this item.
- g. District recognition of volunteers: No report.
- h. Special Fire Zone Advisory Committee (Presentation and approval of Resolution 20/21-0617-01 appointing the Advisory Committee for the Special Tax Zone): Walter Keiser asked to change paragraph 5 to "...including one appointed by the VVPOA Board of Directors..." **A motion was made and seconded (Stewart/Peterson) to approve Resolution 20/21-0617-01 appointing the Advisory Committee for the Special Tax Zone with that change. All ayes.** It was noted that advisory committee meetings will be open to the public.
- i. Approval of Firefighter Intern Position: **A motion was made and seconded (Stewart/Okaya) to approve the Firefighter Intern position. All ayes.**

12. **NEW BUSINESS:** No new business.

13. **ADJOURN TO CLOSED SESSION:** Employee performance evaluation & review, Fire Chief and Administrative Manager, pursuant to Government Code Section 54957. Rob Stewart asked to eliminate the closed session from this agenda.

14. **RECONVENE TO REGULAR MEETING:** (Did not take place)

15. **GOOD OF THE ORDER:** 4th of July is coming up; the District will try to do something with the flag at the firehouse.

16. **ADJOURNMENT OF THE MEETING:** A motion was made and seconded (Peterson/Newman) to adjourn the meeting at 8:45 PM. All ayes.

Minutes approved as written- Motion/Second: Robert Stewart/Scott Newman

Clerk of the Board: Annex Lubbock Date: 7/15/2021

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