



MINUTES OF THE BOARD OF DIRECTORS' MEETING

August 17, 2023 AT 6:00 PM

1. OPENING GREETING:

- a. Meeting Called to Order by Director Fred Peterson at 6:01 PM
- b. Pledge of Allegiance
- c. Roll Call: Directors Rob Stewart, Larry Heiges, Pat Abercrombie, Fred Peterson and Scott Newman were present. Fire Chief Marshall Turbeville and Administrative Manager Anneke Turbeville were present.
- d. Approval of the Agenda: **A motion was made and seconded (Stewart/Abercrombie) to approve the agenda, with Item "c" of Old Business moved to follow Public Discussion, Section 11 moved to item "e" of Old Business, and two additional invoices added to consent calendar. All ayes.**

2. **PUBLIC DISCUSSION:** A moment of silence was held out of respect for the victims of the fire on Maui. President Peterson acknowledged members of the public and thanked them for attending. Wes Brubacher mentioned the hurricane headed toward California and the weather that could accompany it.

3. **QUICK RESPONSE VEHICLE (QRV) PARTNERSHIP WITH THE CLOVERDALE HEALTH CARE DISTRICT:** If Cloverdale Health Care District and Northern Sonoma County Fire Protection District agree to staff a QRV, Cloverdale Police will provide a surplus SUV, Cloverdale Health Care District will staff it, and Northern Sonoma County Fire Protection District will equip it. The QRV would be staffed Monday through Friday, eight hours each day. **A motion was made and seconded (Newman/Heiges) to approve the Memorandum of Understanding between Cloverdale Health Care District and Northern Sonoma County Fire Protection District, as long as we continue to monitor the partnership to make sure it makes sense. All ayes.**

4. **NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT:** Rob Stewart reported that the Northern Sonoma County Fire Protection District members of the JPA Committee had a frank discussion with Cloverdale Fire JPA Committee members about the current relationship between the districts and the employee MOU. The Cloverdale Board wants to join with us in the strategic planning process, so strategic planning ad hoc committee members (Abercrombie and Newman) will reach out to the Cloverdale Board. Although the JPA states that the committee must meet quarterly, the committee has decided to meet monthly.

5. OLD BUSINESS:

- a. City and Planning Unit Outreach Efforts Update: The City and Planning Unit Outreach Ad Hoc Committee will do outreach when Abercrombie returns from his trip.
- b. Strategic Planning Update: The strategic plan is a living document. The committee will document discussions about the plan during meetings and keep Walter Kieser engaged. They want to keep Kieser on retainer and meet with him at least once a month. He will do focused work for us and be available during board meetings. The strategic plan will have an annual review and remain on the agenda.
- c. Fire Station Updates: Scott Newman reported that the Alexander Valley station permits are in. The Augie sign is displayed prominently on the Knights Valley Fire Station.
- d. Policies: The policies are not ready for adoption tonight. Anneke Turbeville will send out the policies for review.

6. NEW BUSINESS:

- a. Introduction of New Policies: Abercrombie asked to add "and the environment" to Policy 104; Peterson asked to add "January" to Policy 105. These policies are not an action item and will be discussed at next month's meeting.

- b. Type 6 Purchase: **A motion was made and seconded (Stewart/Heiges) to authorize the purchase of the Type 6 "Extreme" from Weis, as well as the two other Type 6 apparatus if the Budget Committee approves. All ayes.**
 - c. Quick Response Vehicle: Moved.
 - d. Tree Removal: **A motion was made and seconded (Heiges/Newman) to approve a contract with Image Tree Service to remove trees in the North East Geyserville planning unit and authorize Evan Bradish to sign and administer the contract. All ayes.**
 - e. Cal Fire Grant Agreement: Tabled until next meeting.
 - f. Fuel Crew Positions: **A motion was made and seconded (Heiges/Abercrombie) to approve two additional permanent positions to the fuel crew. All ayes.**
 - g. Gallo, Delicato & Stone CalVTP #2023-02: **A motion was made and seconded (Heiges/Stewart) to approve Resolution 23/24-0817-01 Adopting CEQA project-specific analysis/addendum for Gallo, Delicato & Stone Vegetation Management project, making CEQA findings, approving project, and approving related actions. All ayes.**
7. **MINUTES: A motion was made and seconded (Newman/Abercrombie) to approve the minutes from the July 20, 2023 Regular Meeting and the August 9, 2023 Special Meeting. All ayes.**
 8. **FINANCIAL REPORT:** Directors Abercrombie, Newman, Stewart and Heiges asked to meet with Michael Pigoni to go over the budget.
 9. **CONSENT CALENDAR: A motion was made and seconded (Stewart/Newman) to approve the July /August warrants, along with two additional bills that were not included in the Agenda Packet. All ayes.**
 10. **CHIEF'S REPORT:** See written report.
 11. **PRESIDENT'S REPORT:** President Peterson reported that he is working on a countywide vegetation management plan.
 12. **GEYSERVILLE VOLUNTEER FIREFIGHTERS' ASSOCIATION (GVFA) REPORT:** The GVFA reported voting on new bylaws and a name change to Northern Sonoma County Fire Foundation.
 13. **NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT:** Moved.
 14. **CORRESPONDENCE:** None.
 15. **FUTURE/POTENTIAL AGENDA ITEMS:**
 - a. Joint board meeting with Cloverdale Fire
 - b. Budget
 16. **GOOD OF THE ORDER:** None.
 17. **ADJOURNMENT OF THE MEETING: A motion was made and seconded (Newman/Abercrombie) to adjourn the meeting at 8:21 PM. All ayes.**

Minutes approved as written- Motion/Second: Stewart/Newman

Clerk of the Board: Anneke Turbeville Date: 9-21-2023

The District does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. The public is allowed to use any form of audio or video recording, absent a reasonable finding by the Board that this action will disrupt proceedings. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda – call the Fire District's Office at 707/857-4373.