



MINUTES OF THE BOARD OF DIRECTORS' MEETING

November 16, 2023 AT 6:00 PM

1. OPENING GREETING:

- a. Meeting Called to Order by Director Fred Peterson at 6:01 PM
- b. Pledge of Allegiance
- c. Roll Call: Directors Rob Stewart, Pat Abercrombie, Fred Peterson and Scott Newman were present. Treasurer Michael Pigoni, Fire Chief Marshall Turbeville and Administrative Manager Anneke Turbeville were also present.
- d. Approval of the Agenda: **A motion was made and seconded (Newman/Stewart) to approve the agenda. All ayes.**

2. PUBLIC DISCUSSION: None.

3. OLD BUSINESS:

- a. City and Planning Unit Outreach Efforts Update: Fred Peterson reported that he met with Pat Abercrombie and they will work together to share the District's vision with the city of Healdsburg.
- b. Strategic Planning Update: Scott Newman and Pat Abercrombie met with Carol Pigoni and will be developing a 5-year plan that is aligned with Cloverdale. The strategic plan committee determined that the District needs both an action plan and a formalized, consumable strategic plan.
- c. Fire Station Updates: Stewart reported that Greg is working on ideas for the Chalk Hill Fire Station. Scott Newman reported that the Alexander Valley Fire Station remodel committee is working on the permit process.
- d. FEMA Grant Bridge Funding: Chief Turbeville reported that the project is off to a slow start since the District has not received sufficient bids. This item will stay on the agenda, but with new wording.
- e. Fire Sales Tax Measure: A resolution supporting the fire sales tax measure will be on next month's agenda. Chief Turbeville said he can discuss the vegetation management model at the December meeting.
- f. Policies: **A motion was made and seconded (Stewart/Abercrombie) to approve Policy 215: Board of Directors Code of Ethics. All ayes.**
- g. Assistant Fire Chief Position: This will be discussed next month.

4. NEW BUSINESS:

- a. Policies: Anneke Turbeville introduced Policy 1026: Smoking/Tobacco Products. This is a draft and will have changes to view at the next meeting.

5. MINUTES: Rob Stewart asked to remove the sentence about receiving \$2500 from the Foundation (Old Business, Item "c"). Fred Peterson wants to remove the wording about board members being able to lobby for the sales tax through the Foundation (Old Business, Item "e"). Fred Peterson wants to add Marshall and Pat's name to the part about working on a vegetation management plan (New Business, Item "c"). **A motion was made and seconded (Stewart/Newman) to approve the minutes as amended from the October 19, 2023 Regular Meeting. All ayes.**

6. FINANCIAL REPORT: Director Stewart reviewed the financial statements.

7. **CONSENT CALENDAR:** A motion was made and seconded (Newman/Abercrombie) to approve the bills. All ayes.
8. **CHIEF'S REPORT:** Chief Turbeville reported that the District received approximately \$228K from the Dry Creek annexation fund. Approximately 40 people attended the Westside Community meeting. The RFP for grazing went out and the Geysers CalVTP is going out. Prescribed burning was delayed due to late grape harvest but they burned 75 acres at the Vanoni ranch, 10 acres on Pine Flat Road and 20 acres in Knights Valley. Our largest wildland fire, Big Fire, reached 4 acres in size. Though ignitions are down, our incident count is higher due to the annexation and the QRV. Our seasonals were laid off November 1st. Our current staffing is 2 paid firefighters with one intern. We will be filling the Fire Prevention Officer position in the next 4 to 6 weeks. The newsletter is behind schedule.
9. **PRESIDENT'S REPORT:** President Peterson announced that Scott Newman is taking over the president position in January. He thanked the directors for all their extra work and warned that the County wants to do its own vegetation management program.
10. **NORTHERN SONOMA COUNTY FIRE FOUNDATION:** Erik Padilla announced that he spent one hour doing outreach with the kids of the Geyserville Boys and Girls club. Foundation elections are in December.
11. **NORTHERN SONOMA COUNTY FIRE JPA COMMITTEE REPORT:** The committee discussed the QRV, AMR, staffing and dispatch.
12. **CORRESPONDENCE:** None.
13. **FUTURE/POTENTIAL AGENDA ITEMS:** Fred Peterson wants to add a special meeting sometime in January.
14. **GOOD OF THE ORDER:** None.
15. **ADJOURNMENT OF THE MEETING:** A motion was made and seconded (Stewart/Abercrombie) to adjourn the meeting at 7:29 PM. All ayes.

Minutes approved as written- Motion/Second: Newman/Abercrombie

Clerk of the Board: Anneke Turbeville Date: 12/14/2023

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