



GEYSERVILLE FIRE PROTECTION DISTRICT

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Board of Directors:
Michael Pigoni
Robert Stewart
Paul Bernier
Harry Bosworth
Tim Barnard

MINUTES OF THE BOARD OF DIRECTORS' MEETING WEDNESDAY, MARCH 9, 2005 AT 7:00 P.M.

At the Geyserville Fire Station #1, 20975 Geyserville Avenue. Geyserville

1. OPENING GREETING

- A. Meeting called to order by President Michael Pigoni at 7:02 P.M.
- B. Pledge of Allegiance
- C. Roll Call: Michael Pigoni, Harry Bosworth, and Paul Bernier present. Chief Paul Pigoni in attendance.
- D. Agenda Approval: President Michael Pigoni asked that item D of # 7 of the agenda be moved to precede item #3 of the agenda. **A motion was made and seconded (Bosworth/Bernier) to approve the agenda with that change. All ayes.**

2. PUBLIC DISCUSSION

Former Project Manager Robert Cass thanked the Board for the opportunity of serving the District. Robert Cass noted there are some issues that should be followed up with Columbia. He recommended talking to Wright for an update regarding these issues.

President Michael Pigoni noted that the hours listed on February 29th, 30th, and 31st of Cass's last invoice are inaccurate. Cass asked that those hours be stricken from the invoice.

7. COMMITTEE REPORTS

D. Fundraising Committee: Bette Perez of the Associates for Community Solutions reported that the committee has raised \$441,375 to-date. Perez reviewed the work the committee has done recently, including donor calls and attendance of the Alexander Valley Association meeting. She noted that the Vineyard Club will be receiving a second mailing.

Bette Perez reminded those present that the Associates for Community Solutions are in a partnership with the District. They are dependent upon the volunteers for making contacts and returning phone calls.

Perez noted that the next committee meeting will take place on March 22nd at 8:30 at the Hoffman House. Next, she outlined that plan, which includes targeting the top 40 donors on the list of 70. Those not contacted will receive a donor letter.

GATEWAY TO THE GEYSERS

The Associates for Community Solutions went on to report they are planning a press conference to announce the results of the Capital Campaign once the ½ million dollar point is reached, as well as an appreciation event for contributors.

Kathy Goodacre discussed donor tracking. She recommended the District purchase Quick Books to replace the Access system currently in use for this purpose. President Michael Pigoni noted that the Association is responsible for that purchase, with Ronald Du Preez as the contact person.

Following this was a discussion of possible donors, and the status of donors currently on the list.

3. MINUTES

A motion was made and seconded (Bernier/Bosworth) to approve the Minutes of the Board of Directors' Meeting for February 9, 2005. All ayes.

4. FINANCIAL REPORTS

The current financial reports from the County and bookkeeper Jeanne Davis were reviewed. Year-to-date expenses are \$806,241.42. Over the past month, Station Fund expenses were \$32,579 and Operating Fund expenses were \$15,897.85.

The Wright Contracting, Inc. expenses were reviewed and discussed.

5. CONSENT CALENDAR

A. Warrants for the month of February were reviewed and approved. **A motion was made and seconded (Bosworth/Bernier) to approve the February warrants. All ayes.** A discussion followed regarding the RRM billing and architect fees. It was noted that the new inspector Phil has already helped to facilitate the relationships at the site. Wright has been notified that if they have problems with Columbia, they are to contact the District. There was some discussion involving the unsatisfactory performance of Columbia.

6. CHIEF'S REPORT

Chief Paul Pigoni reported the following:

- There have been 60 calls this year.
- Membership has remained unchanged, except that seven trainees are due to finish their training in two weeks.
- A form came via email requesting information on our use of the Indian Gaming Funds.
- Chief Pigoni and Rob Stewart have been handling building construction issues as they arise.
- Chief Pigoni has been working with Rick Blackmon to change auto aid calls to mutual aid, except along the Highway 101 corridor.

7. COMMITTEE REPORTS

A. Geyserville Volunteer Firefighters' Association: No report.

- B. Truck Committee Report: Ryan Petersen reported that the oil leak on Engine 6181 was fixed. Engine 6182 went to Opperman's for service. Petersen noted that Opperman's service has been unsatisfactory, and the District will be taking their business to Martin's Truck Repair in Windsor from now on. The 70 series will be starting their services next.
- C. New Station 1 Committee: Chief Paul Pigoni noted that approximately \$200,000 will cover the cost of furnishing the new station.
- D. Fundraising Committee: See above report from the Associates for Community Solutions.

8. CORRESPONDENCE

President Michael Pigoni discussed the upcoming County District's meeting, and noted the CSDA newsletter in the back of Board members' packets.

9. OLD BUSINESS

- A. President Michael Pigoni reviewed the proposed change to the Captain Policy, which will allow the Department six captain positions. **A motion was made and seconded (Bosworth/Bernier) to approve the change made to the Captain Policy.**
- B. President Michael Pigoni reviewed the proposed change to the Clothing Policy, which will allow each active firefighter two T-shirts each year. **A motion was made and seconded (Bernier/Bosworth) to approve the change made to the Clothing Policy.**

10. NEW BUSINESS

- A. President Michael Pigoni introduced the idea of providing Hepatitis B and Tuberculin testing for volunteers. He noted the District is not required by law to provide this service to the volunteers. President Pigoni reviewed the prices and other information regarding this service. A discussion followed regarding the tests. Chief Paul Pigoni noted it would provide a baseline for the department. President Michael Pigoni said he would get a policy together, and the issue was tabled until the next meeting.
- B. Chief Paul Pigoni reported that he did some research regarding uniform allowances in neighboring fire departments. He noted that the Cloverdale Fire Protection District provides their employees with a \$400/year uniform allowance, and Healdsburg Fire provides a similar amount. Chief Pigoni said the District could provide employees meeting the allowance requirement a \$400 check each year, or reimburse employees up to \$400 per year. The Chief recommended providing employee(s) a check for \$400 each year.

11. GOOD OF THE ORDER

President Michael Pigoni reminded Board members that the Form 700 deadline is April 1, 2005. He noted that the District will be fined for late forms.

It was also noted that Chief Pigoni will be speaking at the Town Meeting on April 5th.

President Pigoni announced that Holland & Knight asked the District to approve of what is happening at the Casino. They asked that the District sign an affidavit saying we meet and train with the Casino and have a good working relationship with them. President Pigoni recommended not becoming involved in this issue. Harry Bosworth felt that the District could sign such an affidavit without actually approving of the Casino. Paul Bernier recommended the District only sign something they have generated.

12. ADJOURNMENT OF THE MEETING

A motion was made and seconded (Bosworth/Bernier) to adjourn the meeting at 9:15 P.M. All ayes.

Minutes approved as written- Motion/Second: _____

Clerk of the Board: _____

Date: _____