



GEYSERVILLE FIRE PROTECTION DISTRICT

20975 Geyserville Avenue • Post Office Box 217
Geyserville, CA 95441
Phone: (707) 857-3535 • Fax: (707) 857-3366

www.geyservillefire.com

Paul Pigoni
Fire Chief
ppigoni@geyservillefire.com

Anneke Turbeville
Admin Assistant
aturbeville@geyservillefire.com

Joe Stewart
Fire Inspector
jstewart@geyservillefire.com

Board of Directors:
Michael Pigoni
Robert Stewart
Paul Bernier
Harry Bosworth
Tim Barnard

MINUTES OF THE BOARD OF DIRECTORS' MEETING WEDNESDAY, JANUARY 12, 2005 AT 7:00 P.M.

At the Geyserville Fire Station #1, 20975 Geyserville Avenue. Geyserville

1. OPENING GREETING

- A. Meeting called to order by President Michael Pigoni at 7:00 P.M.
- B. Pledge of Allegiance
- C. Roll Call: Michael Pigoni, Rob Stewart, Tim Barnard, Harry Bosworth, and Rob Stewart present. Chief Paul Pigoni present.
- D. Agenda Approval: President Michael Pigoni asked that Consent Calendar item B be moved to proceed Public Discussion, for the convenience of Kelly Weaver. **A motion was made and seconded (Bosworth/Stewart) to approve the agenda with that change. All ayes.**

2. PUBLIC DISCUSSION

No public discussion.

9. CONSENT CALENDAR

- B. Kelly Weaver presented the 2003/2004 audit. She noted that the packet is thicker this year due to GASB 34, a new government requirement. Weaver reviewed two reportable conditions, which are summarized as follows:
 - Revise the budget to avoid having the expenditures exceeded the budget.
 - Checks should be deposited in the bank sooner, since the District is losing interest on cash receipts held between eleven and seventy days.

Overall, Weaver gave the District an “unqualified opinion,” which is a desirable rating. In addition, she offered the following informal recommendations:

- Keep bookkeeper Jeanne Davis informed about leases and other agreements.
- Provide Jeanne Davis with Board meeting minutes.

Board members agreed to review the audit on their own time. Any questions on the audit can be answered by contacting Kelly Weaver. At the next meeting the Board will decide if they wish to approve the audit. Weaver will hold the audit until that time. **A motion was made and seconded (Bosworth/Barnard) to accept the 2003/2004 audit. All ayes.**

GATEWAY TO THE GEYSERS

3. MINUTES

A motion was made and seconded (Stewart/Barnard) to approve the Minutes of the Board of Directors' Meeting for December 8, 2004. All ayes.

4. FINANCIAL REPORTS

The current financial reports from the County and bookkeeper Jeanne Davis were reviewed. Year-to-date expenses are \$423,145.89. Over the past month, Station Fund expenses were \$16,689.01 and Operating Fund expenses were \$27,776.37.

President Michael Pigoni noted that the property tax income may exceed our budget, but should not exceed our limit. Some adjustments may be necessary next year.

Clerk Turbeville will continue to work on switching Interspiro lease payments from the Rents/Leases Equipment subaccount to the Lease/Purchase-Principal subaccount.

5. CONSENT CALENDAR

A. Warrants for the month of December were reviewed and approved.

Michael Pigoni requested that the last page of each new Wright Contracting, Inc. invoice be included in Board packets, for an up-to-date total of Wright spending.

A motion was made and seconded (Barnard/Bosworth) to approve the December warrants. All ayes.

B. President Michael Pigoni presented the proposed Capital Asset Policy. Kelly Weaver discovered in her review of audit materials that the District needs to approve a policy for fixed assets. The proposed policy stated that any single item over \$5,000 will be considered a fixed asset. A brief review of the policy followed. **A motion was made and seconded (Barnard/Bosworth) to adopt the Capital Asset Policy. All ayes.**

6. CHIEF'S REPORT

Chief Paul Pigoni reported the following:

- In 2004, Geyserville had a total of 549 calls.
- There have been 5 calls this year, and 32 since the last Board meeting.
- There are currently 29 firefighters, including one on probation. One firefighter recently went on an extended leave of absence, and one probationary firefighter sent in a letter of resignation. Seven applicants will begin the academy on Saturday as probationary firefighters.
- An article ran in the Healdsburg Tribune advertising the Rescue 42 equipment bought by the department with grant money. The article included a photo of the struts in use during a vehicle accident.
- The Chief and Rob Stewart have been busy dealing with miscellaneous construction-related issues. As work progresses, there have been more tasks for Bob Cass to complete.

- Two battalion chiefs (Dick Dilworth and Brad Petersen) were promoted last month. Three individuals were promoted to captain (Joe Stewart, Dave Bernier and Ryan Petersen), bringing the total to five captains. The officers are currently going through a new training program.

7. COMMITTEE REPORTS

- A. Geyserville Volunteer Firefighters' Association: Liaison Barry Collier is on a leave of absence. No report.
- B. Truck Committee Report: Ryan Petersen reported that Engine 6181 is currently in Woodland for service. Engine 6182 will be serviced when 6181 returns.
- C. New Station 1 Committee: Rob Stewart reported that 80% of the foundation is in and framing has begun. There has been a delay on the concrete blocks for the apparatus bay.
- D. Fundraising Committee: Tim Barnard reported that Bette Perez and Kathy Goodacre are continuing to work on the Capital Campaign.

A discussion followed regarding the effectiveness and professionalism of Bette and Kathy. Fire Chief Paul Pigoni noted that he was not impressed with Bette's performance on a recent donor call. He believes some of her statements were contradictive and she lacked the knowledge to make an efficient presentation. Chief Paul Pigoni also raised the following concerns regarding Bette Perez and Kathy Goodacre:

- The secretiveness of the Campaign.
- Donor calls are not being made.
- Firefighters are continuously being asked for donations.

Ryan Petersen feels that Bette and Kathy could be more professional. He noted that a stock deal fell through because of their unprofessional approach to the job.

Rob Stewart said he will talk to Bette Perez about these issues.

8. CORRESPONDENCE

There is some upcoming CSDA training for interested Board members.

The Sonoma County Fire Districts Association meeting is coming up on February 3rd. Anyone interested in attending needs to contact Clerk Turbeville.

9. OLD BUSINESS

No old business.

10. NEW BUSINESS

- A. Rob Stewart reported that he recently entered into a \$2500 contract with Myers Restaurant Supply for the design of the new station kitchen. He is hoping that it will not be necessary to meet all the requirements of a commercial kitchen.

Michael Pigoni recommended the Station 1 Committee come up with a list of figures based on what is needed in each room to establish a budget.

- B. Tim Barnard reported that the River Rock Casino liquor license appeal begins on February 1st. Barnard asked that a member of the Board speak to the judge against issuing a license, based on the negative impact the increased number of drivers will have on the community. He noted that the CHP, Sheriff's Department, and County Fire have been asked to appear.

A discussion followed regarding the precedent of becoming involved in a political issue of this nature. President Michael Pigoni noted that the Board has made a point of not becoming involved in such issues. Other Board members noted that if only facts are related, there will be no sides taken and no precedent set. They agreed that the Board should make a presence for the community. It was decided that a statement will be drafted by Chief Paul Pigoni and approved by the Board before deliverance. **A motion was made and seconded (Stewart/Bosworth) to appoint Fire Chief Paul Pigoni to appear before the administrative judge and address the potential impacts of the appeal of the River Rock Casino liquor license on the District.**

- C. Fire Chief Paul Pigoni spoke on the problems existing at Station 2. He noted that the Department has not taken any action for too long. Captain Joe Stewart presented photos taken of the problems behind Station 2. The photos documented the pallets, vehicles, trailers and other items located on the property. Chief Pigoni suggested hiring a professional to get the details/facts of the case and report back to the Board so legal action can be taken.

Harry Bosworth recommended sending a letter asking the property owner to remove his stuff from the area behind the fire station. This would establish a paper trail for a case history.

A discussion followed of the past research and issues of the property's ownership and history. Rob Stewart asked that he first be given time to research the possibility of splitting the leased land from the rest of the property to make a separate parcel. Harry Bosworth offered to do some research on the Andrews Family. From there, the Board decided to find names of people who can do additional research. Michael Pigoni will write a letter to the property owner requesting the removal of his property off the easement.

11. GOOD OF THE ORDER

Tim Barnard asked for the presence of a Board member at the next AVA meeting. Michael noted that it can go on next month's agenda.

12. ADJOURNMENT OF THE MEETING

A motion was made and seconded (Stewart/Barnard) to adjourn the meeting at 9:23 P.M. All eyes.

Minutes approved as written- Motion/Second: _____

Clerk of the Board: _____

Date: _____