

Geyserville Fire Protection District

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MINUTES OF THE BOARD OF DIRECTORS' MEETING WEDNESDAY, JANUARY 14, 2004 AT 7:00 P.M.

At the Geyserville Fire Station #1, 20975 Geyserville Ave. Geyserville

1. OPENING GREETING

A: Meeting Called to Order by President Michael Pigoni at 19:00 hours.

B: Pledge of Allegiance

C: Roll Call: Paul Bernier, Harry Bosworth, Michael Pigoni, Rob Stewart present; Chief Paul Pigoni in attendance.

D: Agenda Approval

It was moved/seconded (Bernier/Stewart) to approve the Agenda with the change that "5B", Kelly Weaver presenting the 2003-2003 Audit," be moved to after "Public Discussion". All Ayes.

2. PUBLIC DISCUSSION – No Public Discussion

5. A Kelly Weaver reported that financially the GFPD was in good order and that all our records and books balanced. She found that the grant deed for the Vigne property was recorded under the wrong address. It was recorded as 20901 Geyserville Avenue instead of 20975 Geyserville Avenue. Paul Bernier said he would check into that. Kelly said that the employee personnel files needed updating. Every employee needs to have on file a completed I-9 Form (from the Department of Immigration), a copy of his/her driver's license, a copy of a social security card and a copy of a current W-4. **It was moved/seconded (Stewart/Bernier) to accept the 2002-2003 Audit pending final review by Thursday, January 19, by 5:00 pm. All ayes.**

3. MINUTES

A motion was made/seconded (Bernier/Stewart) that the Minutes of the December 10, 2003, Board of Directors' meeting be approved with the correction that, under Old Business Michael Bracken be changed to Bracken Richardson and "his final numbers were being submitted to the Board", not "the County." All ayes.

4. FINANCIAL REPORTS

The current financial reports from the County and Jeanne Davis were reviewed. The expenses for the year-to-date were \$304,190.72.

5. CONSENT CALENDAR

The warrants for the Operating fund were \$28,724.70 and \$17,081.58 for the Station Fund, making the total warrants for the month of November \$45,806.28. **A motion was made/seconded (Stewart/Bernier) to approve the November warrants. All ayes.**

6. CHIEF'S REPORT

A. Chief Pigoni reported that there have been 515 calls since January 1, 2003 to December 31; 36 calls in the past month. We currently have 27 firefighters and have three additional recruits.

B. We have been ordering new equipment for the new engine and there will be new portable radios and pagers arriving. The biggest project he is working on now is hearing bids for new self-contained breathing apparatus (SCBA) units. They range in price from \$75,000 to \$96,000 and would cost about \$16,000 to \$20,000 a year with financing.

C. Redcom training is going to start tomorrow night, January 15, in Forestville.

D. The new engine is still on schedule to be ready for the second week of February.

7. COMMITTEE REPORTS:

A. **Association** – No report

B. **Truck Committee**

Ryan Petersen reported that all trucks are in service.

C. **New Station I Committee**

Rob Stewart said that the plans have been submitted to the PRMD. Rob distributed copies of Bracken Richardson's letter regarding the duties of a general contractor and the duties of a group of trade contractors. Paul Bernier announced that he received a check from Viacom for next year's lease, even though their manager, Mr. Harmon, understands that the sign is coming down in a few weeks. He wrote "void" on the check we will send it back to him.

8. CORRESPONDENCE – No Correspondence

9. OLD BUSINESS

President Pigoni stated that he had contacted three lending institutions in pursuit of a lease purchase type loan for the new station. They were Exchange Bank, Baruch and Company, and Municipal Services Company. Baruch is willing to do a 3 ½ million, 20-year fixed loan with a single payment in arrears. From the time the loan is granted we would have one year before we owed a payment. Baruch would have a lien on the building and the land. They have a fixed interest rate of 4.84 %, which would make our annual payment \$277,051.57. Michael passed out papers showing our projected budgets through 2009 and explained the budgets and our reserves. He then discussed what the loan's pre-payment policy would be. He said Baruch told him that the District wouldn't have a problem qualifying for this loan. This is going to give us five million dollars to put toward this project and will help us with off-site expenses. Michael discussed the new Cal-OSHA laws, one of which is that

volunteers are now considered employees, which means that we are no longer exempt from some things. Discussion followed. **A motion was made/seconded (Stewart/Bernier) to pursue a lease/purchase loan with Baruch and Company for a new fire station in Geyserville. All ayes.**

10. NEW BUSINESS – No New Business

11. GOOD OF THE ORDER

Harry found a letter from sometime in the 1950's written to the Kiwanis asking for donations.

Director Stewart asked about the Chamber of Commerce Dinner where RRM and President Pigoni will give a brief presentation of the new fire station.

12. ADJOURNMENT OF THE MEETING

Michael reminded everyone to get Agenda items to Kathy before noon on February 6, 2004, for the next regular Board of Directors' Meeting, which is February 11, 2004 at 7:00 pm. **A motion was made/seconded (Stewart/Bernier) to adjourn the meeting at 21:04 hours. All ayes.**

Minutes approved as written: Motion/Second_____

Clerk of the Board:_____

Date:_____

